

Requisite Documents for Joining:

1. Copy of Application Form.
2. ID Proof – Aadhar Card (in absence of Aadhar Card any one ID from the list -(a) Election I Card b) Passport c) Driving License d) Phone Bill e) Ration Card).
3. PAN Card.
4. Permanent Address Proof – Domicile Certificate/School Leaving Certificate.
5. Temporary Address Proof- Same list as mentioned in Sl. No.- 2.
6. Photo – 2 nos.
7. Educational Certificates/Marks Sheet as claimed.
8. Experience Certificates as claimed.
9. Accepted resignation letter/Relieving letter from previous employer.
10. Last 3 salary slip/salary certificate.
11. Bank Statement last 3 Months showing salary credited.
12. Medical Fitness Certificate from a registered medical practitioner (Allopath/MBBS).
13. A Self-declaration in writing that you will not demand or give dowry.

Note: All certificates will be verified with original documents therefore, carry all original documents on the day of joining.